



## CLIENT ORDER for Cards and Supplies

Please complete form to ensure order is processed correctly

- REGULAR SHIPPING (7-10 days)
- RUSH HANDLING (3-5 days)
- NEXT DAY COURIER (1 day RUSH)

CIVIC ADDRESS OF LOCATION REQUIRING CARDS OR SUPPLIES	
ATTENTION:	APT OR SUITE # (REQUIRED):
CIVIC ADDRESS:	
CITY:	
POSTAL CODE:	PHONE NUMBER:
<b>SHIPPING ADDRESS (Required) Same as above</b>	<b>OR:</b>
ATTENTION:	APT OR SUITE # (REQUIRED):
CIVIC ADDRESS:	
CITY:	
POSTAL CODE:	PHONE NUMBER:

<b>CARD SYSTEM</b>	Chip Card <input type="checkbox"/>	
	Contactless (no chip) <input type="checkbox"/>	

ITEM	QTY REQUIRED	COST
Cards Bilingual		<b>\$5.00</b>
Defective Card Replacements (please list defective card serial numbers below in special instructions).		No Charge
Resident Pamphlet – English		No Charge
Resident Pamphlet - French		No Charge
Building Manager Handbook – English		No Charge
Building Manager Handbook - French		No Charge
Defective Card Return Envelope – Bilingual		No Charge

**SPECIAL INSTRUCTIONS:**

ORDER PLACED BY:		DATE:	
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Please email your order to [smartcardorders@coinamatic.com](mailto:smartcardorders@coinamatic.com) or you may fax your order form to 1-866-565-5315. Any chargeable items will be billed to Client Account by Coinamatic. Defective card replacements provided no charge will be verified prior to order completion. Orders received prior to 12 p.m. EST Monday - Friday will be delivered next business if PRIORITY SHIPPING is requested. Remote areas may take up to an additional 3 days for delivery.